

CABINET MINUTES

Kalamazoo Valley Community College

Office of President

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of July 19, 2005 Cabinet Meeting
Date: July 21, 2005

Members Present: Anderson, Bohnet, Cannell, Collins, Hutchins, Kocher, Lay, Niewoonder, Schlack and Woods

Guest Present: DeHaven

Review of Agenda Items for Board Planning Meeting

- Reviewed the general fund budget projections reports
- Reviewed the Talent+ information as it relates to KVCC
- Heard a brief synopsis of the architectural feasibility study
- Reviewed the draft of the annual report on the Institution's objectives and initiatives

TBO, including HEDGEHOG Discussion

Discussed possible dates for the review of Cabinet member profiles by Talent+ representatives.

The Cabinet continued the hedgehog discussion and trying to define KVCC's "core" mission. If we are good now, how do we define and get to great? Who are our constituencies and what is our community? Do they define our hedgehog? Do we need to be more data-driven in what we are doing and why we are doing it? How do we keep the high touch component of our core? Who should be part of the leadership council? Next discussion on the hedgehog and "good to great" will be after the individual reviews of the Cabinet member profiles have been completed.

Approval of Minutes

The minutes of the July 12, 2005 meeting were approved as submitted.

Other

- Reported that meetings have been ongoing regarding ACS reporting changes
- Shared information on the Michigan Community Colleges Emerging Technologies Initiative (MCCETI) – a summit on this initiative is scheduled for October 17-18 at Lake Michigan College
- Information on STARS, a new program for students in transitional courses at the ACC, was shared
- Reported that some of the new computer equipment has arrived and will be installed throughout the summer
- Heard a report on staffing changes – a college-wide announcement will be sent out next week

Travel

No requests presented.

Discussed Internal Policies Impacting Students

Postponed.

Review of Records Management and Document Imaging Plans

Reviewed and discussed the memorandums on records management and document imaging. Changes were suggested to the plans – they will come back for additional review.

Discuss Travel Reimbursements for Off-Campus Classes

It was reported that authorization of reimbursements for mileage for teaching at off-campus sites has not been consistently applied. This will be back on the agenda for further discussion.

NCA Self-Study Update

A revised list of team members for the site visit was distributed – three alternative team members have been assigned.

Innovative Thinking Grant Review

No update.

Fourth Quarter Review of Objectives

Reviewed the annual report on objectives and recommended some changes to the final report to the Board.

Grants

- Authorized the submission of a grant request to the Fetzer Institute in the amount of \$5,000 in support of the 2006 diversity conference.

Next Meeting

The next regular meeting is scheduled for Tuesday, August

9, 2005 at 8:00 a.m.